



DEEP RIVER VISITING NURSES

56 High Street
Deep River, CT 06417
860-526-6033
860-526-6085 fax



Regular Meeting – 10 March 2010

Attendance: Kathleen Capuciati, Rick Daniels, Ray Lebert, Katherine Kalapos and Stephanie Taylor
Candy Marien and Dave Oliveria

Excused: Joanne Grabek and Audrey Taber

This regular meeting was called to order at 7:45 pm by Rick Daniels.

Secretary's Report

The minutes of the January 2010 meeting were reviewed. A motion was made by Kathleen Ray and seconded by Kathleen Capuciati to approve the minutes as presented. **APPROVED 5-0.**

Treasurer's Report

Ray Lebert presented the treasurer's report as follows:

Current Revenue	\$203,007
Current Revenue Receivable	\$56,021

Memorial Fund – the current balance in the memorial fund is \$80,606. There were two expenditures this month in the amount of \$324.

A motion was made by Katherine Kalapos and seconded by Stephanie Taylor to approve the treasurer's report as presented. **APPROVED 5-0.**

Administrator / Supervisor's Report

Administrative:

This past month has continued to be very busy administratively. As you all know, Rick prepared a detailed rebuttal report to present to the joint Boards of Selectmen and Finance on February 23rd. It was a big undertaking – compiling all of that information, checking it, and then summarizing it with true facts. Thank you, Rick.

The Administrative Assistant's job was posted on March 2, 2010 in accordance to town and union guidelines. The deadline for applications was March 9, 2010. There have been no applications, nor inquiries, as of today, March 10, 2010. No one who wishes to apply and/or be considered, even though the deadline date has passed, will be denied.

There is an Oasis-C training course being held in Wallingford on March 22 and 23, 2010. This is sponsored by CAHCH, of which we are members. The cost for the three nurses to attend this course in \$1050. We are asking that the Board authorize this expenditure as Oasis-C is vital to the way we get paid.



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I just want to reiterate to all of you that, should you have any questions about anything that is going on in this office at any time, you are free to ask me. I am trying to keep everyone updated by email, but if you have additional questions, comments and/or suggestions, please give me a call.

Social Services

March 15th is the deadline for the state CRT heating program. Unfortunately, if it remains cold, this may mean that we are asked to help more families with heating costs, more times. Operation Fuel is not a very big help this year as their guidelines have significantly changed, leaving more people ineligible for aid from them. I am also asking that we increase the amount of fuel oil allowable per delivery to 150 gallons. This might help people last a little longer and it will help reduce the number of times that the fuel deliverer has to go out.

Public Health

There is no news on the Public Health front to report at this time.

A motion was made by Stephanie Taylor and seconded by Ray Lebert to approve the administrator / supervisor's report. **APPROVED 5-0.**

Old Business

The recent presentation to the boards of selectmen and finance was discussed.

New Business

The town has once again requested a no increase budget for FY 2010 – 2011. The board of finance will be contacted for guidance on how they would like to proceed with the budgeting of reimbursable services which has not been fully budgeted in the past.

At the most recent meeting of the board of selectmen, Dick Smith stated that there was a member of the community that he has spoken with who has expressed his desire for free care, for financial reasons. He will be asking this person to send a letter to the administrator. At that time, the budgetary impact of the free care will be determined and conveyed to the boards of selectmen and finance.

Candy presented information regarding an OASIS-C training program to be held in Wallingford. Since the training budget line has been over-expended due the need for billing services from McBee Associates and CHAP fees, an email will be sent to the town informing them that the memorial fund has the ability to pay for the program but asking if they have a preference.

A motion was made by Ray Lebert and seconded by Kathleen Capuciati to authorize the expenditure of \$1050 from the memorial fund to pay for the program, should the town not choose to fund it in another way.



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Adjournment

There being no further business, a motion was made by Katherine Kalapos and seconded by Stephanie Taylor to adjourn this meeting. **APPROVED 5-0.**

This regular meeting was adjourned at 9:30 pm.

Richard R. Daniels, Jr., PharmD
President of the Board of Directors.